



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

July 6, 2020

NOTICE TO BIDDERS

IFB# 071520WAs – ALCY ELEMENTARY PUBLIC ADDRESS AND VIDEO PROJECTOR SYSTEM INSTALLATION PROJECT

DEADLINE July 15, 2020 2:00 PM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A Pre-Bid Conference will be held at Alcy Elementary School at the scheduled time and location listed below. It is highly recommended the contractor's interested in bidding to attend the pre-bid conference. SCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

New Alcy Elementary School
1750 Alcy Road Memphis, TN 38114

Wednesday July 8, 2020 @ 9:30 AM/CST

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: Wanda Albright, albrightw@scsk12.org by 11:00 AP/CST on July 9, 2020. Subject line of email shall read "Questions –Alcy ES Public Address and Video Projector System Installation IFB #071520WA. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement's website at the end of the business day on July 10, 2020 by Close of Business.

IMPORTANT DATES:

Bid Release	July 06, 2020
Pre-Bid Meeting	July 08, 2020, @ 9:30 am
Questions or Requests Due	July 09 2020, @ 11:0am
Questions and Answers Posted	July 10, 2020, By Close of Business
Bid Due / Bid Deadline	July 15, 2020, @ 2:00 pm

Thank you.
Procurement Services
Shelby County Schools